

DEPARTMENT OF THE ARMY

HEADQUARTERS EASTERN REGION UNITED STATES ARMY CADET COMMAND BUILDING 203, OLD IRONSIDES AVENUE FORT KNOX, KY 40121-5610

ATOE-ZC 15 May 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Eastern Region Policy Letter 15 – Alcoholic Beverages at ROTC Social/Training Events

- 1. Reference. Cadet Command Regulation 145-3, ROTC Pre-Commissioning Training and Leadership Development, 3 June 2003.
- 2. Purpose. Provide command policy regarding alcoholic beverages at ROTC social/training events.
- 3. Commanders will ensure that all ROTC social events abide by local law and university policy. In addition, commanders will ensure that measures are in place to prohibit minors from consuming any alcoholic beverage.
- 4. At any event where the PMS wants to include alcoholic beverages, he/she must do the following:
- a. Apply the Risk Assessment Management Program (RAMP); para 5-2, Cadet Command Reg 145-3.
 - b. Treat any event that includes alcoholic beverages as at least a moderate risk event.
- c. Establish close control measures for all social events, such as by ensuring ample food to eat, non-alcoholic beverage choices, organizing "designated drivers" and limiting consumption of alcohol.
 - d. Monitor social events to preclude anyone from drinking to excess or intoxication.
- e. Ensure that the event, and the planned controls to minimize risk, are approved by the appropriate authority per para 5-3c (3), Cadet Command Reg 145-3. The brigade commander is the approving authority to allow the serving of alcohol at all cadet social or training events.

DISTRIBUTIONS

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This memorandum supersedes Eastern Region Policy Letter 22, dated 1 Oct 03